



"Providing quality patient-centered primary care services to individuals, regardless of their ability to pay."

Medical Assistant: Bilingual

Number of Openings: 6 Full Time and 1 part time

Location: Taylorsville, Salt Lake City & Brigham City

Enjoy a fast paced, and exciting work environment at Community Health Centers, Inc. In this opportunity, you will be responsible for ensuring the safety of our patients, while providing quality health care. **Not a certified MA, no problem. Our company will train you to become a medical assistant.**

Salary Range: \$13.50 - \$18.00 an hour depending on experience.

General Scope of Responsibilities will include (not all-inclusive):

- Assisting Providers with Tray set-ups, exams, charting & obtaining vitals
- Ordering and preparing lab analyzes
- Assessing patients/training
- Calling in Pharmacy orders and stocking supplies
- Performing vaccine administration and Injections

Required Skills and Knowledge:

- Must be a high school graduate or equivalent
- Bilingual English and Spanish – the ability to fully comprehend, speak and write English and Spanish (required)
- Ability to manage and prioritize work responsibilities and daily tasks as they may fluctuate with the demands of the clinic and patient load
- Previous experience in a clinic setting is nice to have, as well as knowledge of triaging
- Ability to provide support to the medical team

To apply submit your cover letter and resume to jobs@chc-ut.org.